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EYES ONLY

CAREER SERVICE PANEL  
Minutes of the Meeting  
10 July 1967

Attendees:

25X1A9a [REDACTED] Acting Chairman

25X1A9a [REDACTED]

25X1A9a [REDACTED] Recording Secretary

Absentees:

25X1A9a [REDACTED]

25X1A9a 1. The meeting was called to order by Acting Chairman,  
[REDACTED] at 0905 hours.

25X1A9a 2. Discussion followed on Career Service Panel agenda for 10 July.

- a. [REDACTED] requested clarification on word phraseology to be used in the agenda and minutes of the CSP meeting to designate what action is to be taken by the CSP on promotion actions. "Statement of intent to promote or "initiation of promotion action" would be used for the initial action, which would require the preparation of background paperwork for the action. These papers are to be prepared two weeks prior to the next CSP meeting in order that the members might study these papers and be prepared to act on the promotion action. "Consideration of promotion" would signify that the actual paperwork and background information had been circulated to the members of the Panel in order that they might make a final decision on the promotion action.

b. Item #3 to read:

25X1A9a Consider promotion action on [REDACTED]

c. Item #4 was amended to read as follows:

25X1A9a  
25X1A9a

Consider promotion action on [REDACTED]  
from GS-9 to GS-10. [REDACTED]

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25X1A9a

d. [REDACTED] moved that Item #7:

Division presentations on their functions and personnel by all ORD Division Chiefs.

25X1A9a

be deleted from the agenda. Motion seconded by [REDACTED]  
Vote unanimous.

25X1A9a

[REDACTED] suggested that each Division Chief prepare a sheet showing the people and the functions of their division. This copy could then be duplicated and sent to the other members of the CSP. This would take care of Item #7 on 10 July agenda.

25X1A9a

e. CSP decided to defer on Item #9, Career Employee Status, until [REDACTED] could be present at the meeting.

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25X1A9a

f. [REDACTED] moved that the agenda for 10 July, as amended, be accepted. [REDACTED] seconded the motion. Vote unanimous.

3. a. The minutes of 5 June 1967 are to be corrected as follows:

25X1A9a  
25X1A9a

1. Item 6 - 1st paragraph. Vote was four in favor and one opposed.

2. Item 13. [REDACTED] made a statement of intent to recommend [REDACTED] for promotion from GS-9 to GS-10 in July.

25X1A9a  
25X1A9a

b. [REDACTED] moved that the minutes of 5 June 1967, as amended, be accepted. The motion was seconded by [REDACTED] Vote unanimous.

25X1A9a

4. [REDACTED] reported that the following promotion actions had been approved and were now in effect:

25X1A9a

a. [REDACTED] from GS-13 to GS-14.

25X1A9a

b. [REDACTED] from GS-13 to GS-14.

c. [REDACTED] from GS-4 to GS-5.

5. [REDACTED] moved that [REDACTED] be recommended for promotion from GS-9 to GS-10. The motion was seconded by [REDACTED] Vote unanimous.

6. [REDACTED] moved that [REDACTED] be recommended for promotion from GS-13 to GS-14. Motion was seconded by [REDACTED] Vote unanimous.

7. [REDACTED] moved that CSP recommend approval of the Quality Step Increase for [REDACTED] Motion was seconded by [REDACTED] Vote unanimous.

25X1A9a

[REDACTED] requested that the pink routing sheet attached to the above action which is sent to Mr. Chapman should read as follows:

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25X1A9a

Career Service Panel concurred unanimously in the request for a Quality Step Increase for [REDACTED]

8. Competitive Evaluation of GS-14s.

25X1A9a

Discussion followed on the use of single letter ratings or combination of letters in rating GS-14s under the Division column. [REDACTED] asked that a decision on whether the above could be or could not be done be made by the CSP.

25X1A9a

[REDACTED] moved that the Career Service Panel use single letter indicators in all evaluation whether done by Division, Reviewer, or Career Service Panel. The motion was seconded by [REDACTED] Four voted in favor, one opposed [REDACTED] and one abstained [REDACTED]

25X1A9a

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25X1A9a

The final results on the Competitive Evaluation of GS-14s is as follows:

NAME

DIVISION RATING

REVIEWER RATING

CSP RATING

[REDACTED]

B

B

B

C

C

C

B

B

B

C

A

B

A

B

B

B

B

B

B

C

B

C

B

B

B

A

B

A

B

C

C

B

B

B

A

B

A

B

B

B

\*D/ORD and DD/ORD are [REDACTED] s supervisors. [REDACTED] reported that [REDACTED] will receive a rating from his supervisors after the CSP has done their rating.

25X1A9a

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The CSP asked that [REDACTED] and [REDACTED] leave the meeting while discussion on [REDACTED] was held by CSP. The closed session lasted from 11:20 to 11:30 A.M.

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9. [REDACTED] made a statement of intent to recommend [REDACTED] for promotion from GS-11 to GS-12.

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25X1A9a

25X1A9a

10. [REDACTED] made a statement of intent to recommend [REDACTED] for promotion from GS-14 to GS-15.

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11. [REDACTED] made a statement of intent to recommend [REDACTED] for promotion from GS-14 to GS-15.

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12. [REDACTED] made a statement of intent to recommend [REDACTED] for promotion from GS-14 to GS-15.

25X1A9a

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25X1A9a

13. [REDACTED] asked that a report from [REDACTED] on staff additions and changes become a regular item on the agenda. [REDACTED] agreed to do this.

14. Next meeting of the CSP was scheduled for 7 August 1967 at 9:00 A. M.

15. Meeting adjourned at 1250 hours.

25X1A9a

[REDACTED]  
Executive Secretary, CSP

APPROVED:

25X1A9a

[REDACTED]  
Acting Chairman  
CSP

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A G E N D A

Career Service Panel

10 July 1967

0900 hours  
Room 607 - Conference Room

1. Review of minutes of 5 June 1967
- 25X1A9a 2. Promotion Actions  
[REDACTED]
- 25X1A9a 3. Initiate promotion action on [REDACTED]  
25X1A9a from GS-13 to GS-14. [REDACTED]
- 25X1A9a 4. Initiate promotion action on [REDACTED]  
25X1A9a from GS-9 to GS-11. [REDACTED]
- 25X1A9a 5. Initiate promotion action on [REDACTED]  
25X1A9a from GS-12 to GS-13. [REDACTED]
6. Division presentations on their functions  
and personnel (All ORD Division Chiefs)
7. Competitive Evaluation of GS-14s.
- 25X1A9a 8. Career Employee Status  
[REDACTED]

Attachment:

GS-14s - Competitive Evaluation Rating Assignments

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